NATURAL NEWS

The Field Museum
Exploring
The Earth And Its
People

WEEKLY STAFF NEWSLETTER
November 28, 1997

MUSEUM STORE HOLIDAY SALE

For Employees and Volunteers -- December 9-11

Employees and volunteers will receive a 25% discount on all Museum store purchases from December 9-11. The special discount applies to all merchandise in the DinoStore, Kid's Market and Main Store and includes sale merchandise.

Please keep in mind that we cannot hold merchandise prior to or during the sale. We might recommend shopping before noon to avoid the rush. We look forward to seeing you there!

Jill Mandler (x651)

PUTTING FIELD MUSEUM ON THE MAP

Environmental Systems Research institute, Inc. (ESRI) has donated copies of its powerful geographic information system (GIS) computer software to the Museum. The software is available free to Museum staff for research, education, exhibit, and collections-related purposes. ESRI is a world leader in GIS technology. This gift provides us with many new opportunities. Questions? Call **Scott Lidgard** (x335).

PARKING REMINDER - WEST LOT USAGE

On weekdays, the primary purpose of the west lot is to accommodate volunteers, students and unpaid interns, Trustees, and also staff who require a handicapped parking space. There have been a number of requests recently from various departments for spaces for visitors, meeting attendees, vendors, etc. Additionally, individuals have come to the west lot and told the Security officer on duty they were told by a staff member that they would be allowed to park. Unfortunately, we cannot accommodate such requests. There has been an increase in the number of volunteers using the lot, which has had a significant impact on available spaces, to the point that we have had to send volunteers and others to the Soldier Field lot where they must pay the regular rate. As a result we are in danger of losing some of our needed volunteers, who make a significant contribution to the Museum. Rather than let this happen, we are emphasizing the priority given to volunteers by restricting usage only to those identified in the parking plan as having west lot privileges.

Ron Cundiff (x856)

ABOUT TOWN

The Chicago Sister Cities International Program (Hamburg Committee) presents the *Alster Fest Benefit*, a winter festival, at "Skate on State," at State and Washington, December 4, from 6:00-9:45 p.m.

Lute Song will be performed on December 7&8 and 14&15 at the Chicago Cultural Center at 77 East Randolph. All performances in the Claudia Cassidy Performing Arts Series are free.

Submitted by **Fay Hartog Levin**

Canceled -- *Christmas on Mars* (by Kids are People Two) at The Field Museum

In the event anyone receives a call inquiring about the play *Christmas on Mars*, please let the caller know that the play has been canceled. The client has not complied with the policy and procedures pertaining to script approval and print materials. Forward all inquiries to the Special Events Department (x864). -- **Carol Konieczny**

WHO LEFT TWO RECIPES FOR ME?

Will the person who left two recipes -- disk and hard copy -- on my chair Monday morning (November 24) please call me. I would like to credit you in the staff cookbook. Besides, I am going to make your cranberry, orange and apricot salsa and would like to ask how it tastes without the jalapeno peppers. -- **Elaine Zeiger** (x338)

The *Natural News* is edited by **Carolyn Klyce** in the President's Office. The deadline for all submissions -- in WordPerfect on floppy disk or via email to klyce@fmppr.fmnh.org -- is Tuesday at noon. Printed on recycled paper.

Classrooms 1, 2, and 3
Lecture Halls 1 and 2

December

1997 1997

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 9-1 Parent Teacher Association, LH 1 9-3:30 Scientific Illustrators, CR 2 1-5 Museums In The Park, LH 2 2-5 Park Kids, LH 1	3	4 1:30-4 Museology, CR 2	5	6 8-6 Volunteer Training, CR 2 and CR 3
7	8 12-3 Field Museum Trustees, LH 2	9 9-3:30 Scientific Illustrators, CR 2	10	11 1:30-4 Museology, CR 2	12 1-3 Educ. and Exhibits Staff Mtg. LH 2	13
14	15 8:30-4 Teacher Programs: CSI Meeting, LH 2	16 8:30-4 Teacher Programs: CSI Meeting, LH 2 9-3:30 Scientific Illustrators, CR 2	17	18 1:30-4 Museology CR 2	19	20
21	22	23	24	25 1:30-4 Museology CR 2	26	27
28	29	30	31			

"BOOK-ABLE" SPACES IN FIELD MUSEUM
1/6/95

SPACE	LOC	MAX	USE	SCHEDULE BY	CONTACT	EXT.	
Classroom 1	GF	50	I P	Education	Bob Cantu	353	
Classroom 2	GF	40	I P	Education	Bob Cantu	353	
Classroom 3	GF	30	I P	Education	Bob Cantu	353	
Conf. Room 1	GF	20	I	Spec. Events	Special Ev. Sec'y	864	
Campaign Ctr/DRA	GF	16	I	Instit. Adv.	Janet Young	210	Restricted use
Dining Room B	GF	4	I S	Spec. Events	Special Ev. Sec'y	864	
Dining Room C	GF	6	I S	Spec. Events	Special Ev. Sec'y	864	
Dining Room C/D	GF	20	I S	Spec. Events	Special Ev. Sec'y	864	
Dining Room D	GF	12	I S	Spec. Events	Special Ev. Sec'y	864	
Dining Room E	GF	75	I P S	Spec. Events	Special Ev. Sec'y	864	
D&P Conf. Room	4th	10	I	Exhibits	Jessica Newman	329	
Educ. Conf. Room	GF	14	I S	Education	Clara Aytch-Baker	247	
Developers Conf. Rm.	4th	8	I	Exhibits	Jessica Newman	329	
Founder's Room	1st	100	I S	Inst. Adv.	Sarah Gunderson	617	Restricted use
Montgomery Ward H.	GF	150	I P S	Education	Bob Cantu	353	
Lecture Hall II	GF	75	I P S	Education	Bob Cantu	353	
Picnic East (Sch)	GF	320	P S	Education	Bob Cantu	353	
Picnic West (Pub)	GF	125	P S	Education	Bob Cantu	353	
Rice Center	1st		P S	Spec. Events	Special Ev. Sec'y	864	
Simpson Theatre	GF	1000	I P S	Spec. Events	Special Ev. Sec'y	864	
Zoology Clrm.	3rd	50	I	Zoology	Norann Miller	255	
Webber Resource	1st	35	P S	Education	Bob Cantu	353	
Maori Meeting House	2nd	35	P S	Education	Bob Cantu	353	
Pawnee Earth Lodge	1st	35	P S	Education	Bob Cantu	353	
Place for Wonder	1st	35	P S	Education	Bob Cantu	353	
Stanley Field Hall	1st	35	I P S	Spec. Events	Special Ev. Sec'y	864	
EXHIBIT HALL: Permanent Exhibits			P S	Spec. Events	Carol Konieczny	218	} Exhibits Dept.
EXHIBIT HALLS: Special Exhibits			P S	Spec. Events	Carol Konieczny	218	} consulted prior to confirmation

I = Internal (meetings, etc.)
P = Public (Programs, Classes, etc.)
S = Special Events